

# FARMINGTON POLICE DEPARTMENT

## POLICY AND PROCEDURE



**Policy Number:**  
242-11      **Effective Date:**  
08/17/2016

**Subject:**  
Background Investigations

**Approved by:**

A handwritten signature in black ink.

**Steven D. Hebbe, Chief of Police**



### **PURPOSE:**

To establish procedures governing background investigations.

### **POLICY:**

It is the policy of the Farmington Police Department to conduct background investigations on individuals who may be involved in criminal activity, particularly those suspected of involvement in white collar crimes, organized crime, vice activities and, in some cases, the licensing of an individual or business.

### **PROCEDURE:**

Information may be obtained through legally obtained private records, surveillance, search warrants, informants, other law enforcement agencies and other resources as necessary.

Background information developed as part of a specific, criminal case is included in that case file and forwarded to the Records and Identification Division under the assigned case number.

Criminal investigation background checks are maintained in the case file. The purging of intelligence records is outlined in the Criminal Intelligence Policy.